

Ladies of Legends Nine Hole Golf Association

Section C

BY-LAWS

ARTICLE I

- Section 1 The name of the Association shall be the Ladies of Legends Nine-Hole Golf Association (LLNHGA).
- Section 2 The object of the Ladies of Legends Nine-Hole Golf Association is to promote the game of golf and to encourage the related social aspects of golf activities.
- Section 3 The Fiscal Year of the Ladies of Legends Nine Hole Golf Association shall be from May 1 through April 30 with annual dues payable prior to commencement of league play.

ARTICLE II

- Section 1 Membership is open to all female Legends golf residents who are 21 years of age or older. A potential LLNHGA member must have the following:
- a) A Legends Golf Membership in good standing with a GHIN Number in the Legends Handicap System
 - b) Attend Required New Member Orientation prior to golfing in League
 - c) Cannot have a membership in any other Legends Golf Association
 - d) New members who do not have an established handicap or are new to the game of golf must have a minimum of three (3) posted eighteen (18) hole rounds of golf or six (6) posted nine (9) hole rounds at the Legends Golf & Country Club. Highly encouraged is to have a lesson with a Golf Professional or participate in a golf clinic
- Section 2 Anyone qualified and registered to be a member of the Ladies of Legends Nine Hole Golf Association will pay annual dues as determined by the Board of Directors. Annual dues are nonrefundable except as specified in article II, Section 4.
- Section 3 Acceptance of membership shall bind each member to uphold all rules of the Association and the Legends GCC; to observe laws, rules, and etiquette of golf as set forth by the USGA; and to accept and observe all decisions of the Board of Directors.
- Section 4 Any member whose attitude or behavior, in the judgment of the Board of Directors, is not compatible with the stated purpose of the Association shall be dismissed from the Association with three-fourths (3/4) vote of the Board. In the event of dismissal, the member's Association dues will be refunded on a prorated basis and any accumulated awards shall be forfeited.

- Section 5 Association members may invite guests for regular weekly league play during off season months (May through September). However, guests will not pay a weekly prize fee nor be eligible to win prizes. Guests may be invited to certain special events during the season (October through April) and will be eligible for prizes.

ARTICLE III

- Section 1 A majority vote of the Board of Directors shall be required for the spending of any monies over two hundred and fifty dollars (\$250.00).
- Section 2 Ladies of Legends Nine Hole Golf Association bank account shall require two (2) signatures on all checks.

ARTICLE IV

A Board of Directors consisting of the officers and directors of Ladies of Legends Nine Hole Golf Association shall govern the Association.

The Officers and directors of the Association shall be:

1. The President
2. The Vice President
3. The Secretary
4. The Treasurer
5. The Special Events Director
6. The Assistant Special Events Director
7. The Membership Director

ARTICLE V

- Section 1 The duties of the Board of Directors shall be to:
- (a) Establish the operational policies and yearly budget of the Association
 - (b) Establish the annual dues of the Association
 - (c) Establish annually a weekly game calendar and an annual budget for special events
 - (d) Establish annually a 4-year calendar for special events
 - (e) Establish the authorization of disbursement of prize funds of the Association
 - (f) Appoint Standing Committee Chairpersons from members of the general Membership to assist the Board of Directors in their duties in the management of the Association.
- Section 2 The Board of Directors may not impose any special assessments on members of the Association.
- Section 3 The President of the Association shall act as Chair of the Board of Directors.
- Section 4 The Board of Directors shall meet monthly during the season (October through April) and at such other times, as the President deems necessary.
- Section 5 The Board of Directors shall meet upon the call of any three (3) of its members. A three (3) day official notice of call must be given.
- Section 6 A quorum consists of four (4) Board of Directors members or majority of current Board members.

- Section 7 All decisions are by majority vote of those voting, including proxies from board members not in attendance.

ARTICLE VI

- Section 1 The President of the Association shall preside at all meetings of the Association and shall be Chair of the Board of Directors.
- Section 2 The Vice President, in the absence of, disability of, death of, and/or resignation of the President, shall assume the duties of the President. She will serve as Rules/Grievance Chair with the Golf Pro.
- Section 3 The Secretary of the Association shall write necessary correspondence and take and maintain the minutes of the meetings of the board of directors and the membership.
- Section 4 The Treasurer of the Association shall keep all funds of the Association, pay all its bills, report to the Board of Directors on the financial condition of the Association and safeguard all valuable papers of the Association.
- Section 5 The Special Events Director and Assistant Director will form committees to assist in organizing special tournaments with approval of the head Golf Professional. They will work closely with Special Events committees to ensure the timely planning and implementation of special events.
- Section 6 The Membership Director shall be responsible for keeping up-to-date membership lists, including address, phone number and e-mail addresses. She will see that the sign-up list is updated as new members join. She will update/maintain and distribute member handbooks in either print or electronic format as determined by the Board of Directors.
- Section 7 If a member of the Board of Directors resigns or fails to attend three (3) consecutive meetings for other than a legitimate reason, such as illness or absence from the area, the Board may, at its discretion, terminate her membership on the Board. The Board may select a replacement to serve out that un-expired term.

*See Addendum A for further responsibilities for each of the Board positions

ARTICLE VII

BY-LAWS AMENDMENTS

The By-Laws may be amended by the general membership of the Association at a meeting called for that purpose by the Board of Directors at least fourteen (14) days in advance. Ratification shall be by majority of those present and voting. Written notice of the proposed amendment shall have been posted for the members at least two (2) weeks in advance.

ARTICLE VIII

ELECTIONS

- Section 1 The election of officers shall be held on the second Tuesday in March, at a meeting at the close of play, or on the closest date of regular league play.
- Section 2 The President shall select a Nominating Committee chairperson from the Board of Directors who will choose four (4) members from our Association to be on the Nominating Committee.
- Section 3 Notice of all nominations shall be posted on the bulletin board at least ten (10) days prior to the meeting held for elections. Nominations by the committee shall not prevent nominations from the floor.
- Section 4 If the slate as presented by the Nominating Committee is not unanimously approved, elections shall be by written ballot. Names of those receiving the most votes shall be posted the following day.
- Section 5 Those elected shall be by majority of those voting.
- Section 6 The term of office of the President and Vice President shall be for one (1) year. The Vice President will automatically be President the following year. The term of office for Secretary and Treasurer shall be for two (2) years, with the Secretary being elected in odd numbered years and the Treasurer being elected in even numbered years.
- The term of office of the Special Events Director and Membership Director shall be for one year. Annually an Assistant Special Events Director will be elected and automatically become the director the following year.

ARTICLE IX

STANDING COMMITTEES

- Section 1 The Board of Directors shall appoint chairperson(s) for each of the following standing committees:
- Hospitality Committee
 New Member Orientation
 Member Communications
 Golf Buddy Program
Publicity
Birdies and Chip-ins
Outside Invitational
50/50 Raffle
Member Communications (move under Hospitality Committee
Technology
- Section 2 Chairpersons of standing committees are encouraged to attend monthly meetings of the board of directors but do not vote as members of the board.

- Section 3 The Hospitality Committee will consist of a Hospitality Chairperson and the following committees as described in the sections below: New Member Orientation, Member Communications and the Golf Buddy Program. Hospitality Committee shall be responsible for welcoming new members to the LLNHGA. The Chairperson will coordinate with the President to establish and small party welcoming the new members of the league.
- Section 4 The New Member Orientation Committee will coordinate orientation sessions to familiarize them with league organization and play.
- Section 5 The Member Communications Chairperson shall send cards or other appropriate recognitions to any association members who are ill or injured or who have suffered the death of a close family member.
- Section 6 The Golf Buddy Chairperson will coordinate a new member playing for the first time with a Golf Buddy. The Golf Buddy will welcome the new member to our league and help to familiarize her with scoring, pace of play etc. Records will be maintained to show names and play dates.
- Section 7 The Publicity Committee shall furnish prompt and correct information to the Legends newsletter regarding all affairs or events of interest to Association members or to the general public.
- Section 8 The Birdies and Chip-ins committee shall keep records of all league play birdies and chip-ins and give appropriate recognition to the members.
- Section 9 The Outside Invitational Chairperson(s) shall be responsible for coordinating member attendance at outside invitational tournaments. She will keep track of and post who is eligible to attend, collect the fees, and mail the entry fees and handicaps in a timely manner.
- Section 10 The 50/50 Raffle Committee shall coordinate the sale of 50/50 tickets and the distribution of proceeds to members/guests and to the association during weekly play and special events.
- Section 11 The Technology Chairperson will maintain the league website and provide regular e-mail communication to members at the direction of the Board of Directors
- Section 12 Additional special committees may be appointed by the Board of Directors to perform duties as specified.

*See Addendum A for further responsibilities of the Committees

ARTICLE X

The following order of business shall be observed at the General Meeting and, in so far as required, at all business meetings:

- Call to Order
- Reports of Officers and Directors
- Reports of Standing Committees
- Old Business
- New Business
- Election of Officers
- Adjournment

ARTICLE XI

Roberts Rules of Order shall be the parliamentary authority for all matters of procedure not specifically covered by the By-Laws.